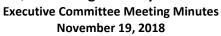
NorQuest College Faculty Association





1. **Call to Order and Welcome:** A regular meeting of the Executive Committee of the NorQuest College Faculty Association was held in Edmonton, AB on November 19, 2018. The meeting **convened at 4:18 pm.** Chairman Leslie Sayer presiding, Kim Chaba-Armstrong, VP Communications, recording.

Attendees: Leslie Sayer, Kim Chaba-Armstrong, Alex Caldararu, Susan Otto, Sheryl Boisvert, Brooklin Schneider, Leah Townsend, Joan Wall

Regrets: Tracy Topolnitsky, Upinder Sarkar, Lisa Saxby, Bryan Gamble

- 2. Additions to the Agenda None
- 3. **Corrections to Minutes** of October 15, 2018: No amendments made.
- 4. **Approval of the Minutes** of October 15, 2018: **MOTION:** Brooklin Schneider moved to approve the minutes as amended. **Seconded. Carried.**
- 5. Officer's Reports Full reports are posted on the J drive.
 - a. **President**: Leslie Sayer reported the following: (See report)
 - ACIFA Climate Survey sent out and will send more reminders
 - Sent HR paperwork to get VP Welfare release time
 - b. **VP Negotiations:** Leslie Sayer on behalf of Lisa Saxby reported the following:
 - Nov 22, 3-5:30pm is the next Meet & Greet for new faculty. All new instructors are supposed to go and their classes are either cancelled or covered. About 45 new faculty attending.
 - Negotiation team volunteers: Katrina Blacklock, Alex Caldararu, Brooklin Schneider, Nickeisha Manya, Shay Ayers, Laura Okemaw, Doug McRae, Barbara Penner, Heidi Schlack, Les Sayer (ex oficio)
 - c. **VP Welfare:** Alex Caldararu reported the following:
 - Working with members on various issues including designation issues, bullying, job description disputes.
 - The case before the Labour Board January 16-18
 - Have only been able to have one meeting with HR this far due to rescheduling issues
 - d. **VP Professional Affairs:** Brooklin Schneider reported the following:
 - Academic Council met and they approved another program.
 - ACIFA awards call out went out the college is encouraging people to apply for awards
 - e. **VP Finance:** No report

Motion: Remove Carolyn Cantelo and Sheryl Boisvert as signing authorities and add Bryan Gamble and Brooklin Schneider. **Moved**: Susan Otto **Seconded**. **Carried**.

6. Other Reports:

- a. Representative to the Board of Governors: No report
- b. Committee Reports:
 - i. Negotiation Committee see list of volunteers above
 - ii. Grievance Committee Meeting as needed
 - iii. Faculty Orientation Committee see negotiations section
 - iv. Faculty Development Committee Nothing to report
 - v. Social Committee Joan reported
 - Save the Date was sent out for winter social
 - Want to be on the waiting list for December for next year.
 - vi. Communications Committee Nothing to report

7. Discussion points for Executive Office meeting

- a. PD
- b. Les to send out an email in a couple of weeks

8. Unfinished Business:

- a. Strike/Lockout items:
 - Alex met with Anna (President of ACIFA) looking at logistics of how to build a structure to work independently yet leverage the strength of the group.
 - Groups need to do more PD on labour relations.
- Acting on Requests that came out of the ACIFA Climate survey discussion with Norma
 TABLED
- c. NCFA logo swag update
 - Les got a list for us. He will order swag up to \$20 per new member in value.
- d. November 22 Meet and Greet
 - It's coming up; put on calendars those who said were coming
- e. Xmas Dinner
 - Amore, 2nd week of December

9. New Business

- a. AGM Reflections
 - Perhaps next year we have all FA Exec up at front to show people who we are.
 - Town halls were good for giving people advance notice of the issues.
 - Having extra meetings beforehand made the executive more prepared and efficient.
- 10. **Adjournment** Meeting adjourned at 4:50 p.m.

The foregoing minutes were approved by the NorQuest College Faculty Association Executive on December 17, 2018.

K A	Layer
VP Communications P	President